

EXECUTIVE BOARD

Monday 19 March 2007

COUNCILLORS PRESENT: Councillors Goddard (Chair), Armitage, Bance, Fooks, Malik, Murray, Sellwood, Tall and van Zyl.

OFFICERS PRESENT FOR THE WHOLE OF THE MEETING: Sharon Cosgrove, Mark Luntley and Michael Lawrence (Strategic Directors), Sue Shutter (Human Resources Business Manager), Lindsay Cane and Brenda Lammin (Legal and Democratic Services Business Unit) and Louisa Dean (Media and Communications).

OFFICERS PRESENT FOR PART OF THE MEETING: Andrew Davies, Pat Jones, Ben Smith, Claire Thomas, Alan Brown and Penny Randall (Strategy and Review Business Unit), Paul Robinson (Environmental Health Business Unit), Mark Jaggard and Adrian Roche (Planning Services Business Unit), Graham Stratford, Nerys Parry, Dave Scholes, Marianne Upton and Steve Northey (Community Housing Business Unit), Val Johnson, Craig Buckby and Nicola Harrison (Neighbourhood Renewal Business Unit), John Kulasek and Martin Lyons (Financial and Asset Management Business Unit).

273. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Rundle (Vice-Chair), Malik, Murray and Tall.

274. DECLARATIONS OF INTEREST

The following personal interests were declared in respect of the item on Grants to Community and Voluntary Organisations 2007/08 (minute 286): -

<u>Councillor</u>	<u>Reason for declaration</u>
Bance	Member of Oxford Credit Union and Surestart
Fooks	Member of Oxford Credit Union

Mark Luntley, Strategic Director, Finance and Corporate Services, declared a financial interest in the Oxford Credit Union and left the room during discussion of the item on Grants to Community and Voluntary Organisations 2007/08 (minute 286).

275. PUBLIC QUESTIONS

Questions asked in accordance with Procedure Rule 13(iii), together with the responses given, are summarised below: -

Question Dr John Leung - Oxfordshire Chinese Community and Advice Centre - on Grants to Community and Voluntary Organisations 2007/08 (minute 286)

Except for OCCAC, and bowls clubs that have transitional arrangements in place, all other organisations occupying Council premises will have a full grant to meet their rental charges, including our advice work colleagues the Oxford Community Work Agency (Barton) and Agnes Smith Advice Centre.

1. Why has OCCAC been treated so differently and so unfairly than other organisations occupying Council premises?
2. Has there been any consideration of
 - (a) the nature of our work - helping non-English speaking Chinese in Oxford to gain access to services and benefits?
 - (b) and ability to pay such a substantial rent increase without giving us sufficient grant?
3. Can you not enforce market rent on our building, which we have been using for 15 years, in order to meet your corporate income target, or can you increase our grant?

Response from Councillor van Zyl (Safer City Portfolio Holder)

The position on the OCCAC rent is complicated. In 2005 the OCCAC approached Estates about taking on additional space at 44B Princess Street, previously occupied by the Immigration and Nationality Project. Another group also applied, the Befriending Network. Following negotiations with Estates it was agreed that OCCAC would pay an additional £5,000 for the new space. Estates understood that OCCAC could find this sum from their own resources.

Under the new lease the rent for the whole building – existing and new is £18,000. If you reduce this by the £5,000 that they have agreed to pay from within their own resources and then deduct the £4,500 for existing premises this leaves a gap of £8,500. In normal circumstances rent for community facilities can be paid via a paper transaction between the Grants Budget and Estates Budgets. This does not apply if the property is HRA or if there is an income target for that property. For example if a previous tenant had paid rent money to Estates as this budget is taken into account in the over all budget setting of the Council. This is why OCCAC has been treated differently.

In relation to the specific questions:

Officers have considered the nature of the work as set out in application. The service is the same as it was last year – Drop in advice is restricted to Mondays only between 10.00 am and 4.00 pm. Appointments are offered throughout the week.

Monitoring information indicates that in relation to advice about 60% of their clients come from the City and 40% outside. It seems unfair for the City Council

to pay all of the rent to support these activities when more than 40% of the clients are from outside the City and the centre is used to support day care for the County council.

It was understood by the Estates Officers that OCCAC could fund the £5,000 for the new premises out of their own resources. This now appears to be in doubt. Estates advise that it is policy to set a market rent for community and voluntary groups in City Council properties and it is up to the organisation to request grant contribution. This is to ensure transparency. The problem is that estates set the rent but the Grants budget does not get any increase to compensate.

Discussions about increasing the grant to OCCAC are ongoing. No decision can be made today to increase the grant. However, I can give an assurance that we will do all we can to bridge at least some of the funding shortfall and that should be confirmed in the next week or two. The means of achieving this is likely to be by taking back some of the money provisionally identified as a budget saving, but that will be dependent upon the outcome of the discussion on the report later in the agenda.

Question from Carol Richards - Dovecote Voluntary Parent Committee - on Grants to Community and Voluntary Organisations 2007/08 (minute 286)

1. The Oxford City Children & Young People's Plan that was adopted by the Executive Board in December, proposed the following area (1 of 4) should be the priorities that the City Council focuses upon over the following year: to continue to support affordable holiday play activities, sports, leisure and cultural activities, in line with the City Council Social Inclusion, Healthy Communities and Crime Reduction strategies. Why did the Board favour allocating large grants, £72,100 Modern Art and £51,690 Oxford Play House, which are non community or voluntary groups in the case of the Play House a profit making organisation and award a voluntary community group addressing more priorities of the Children & Young People's Plan ZERO, not only this year but for the past 7 years?
2. What does the Dovecote Voluntary Parent Committee need to do to get the Executive Board to support the continuation of essential and vital, good quality, low cost facilities they offer to parents and children aged 0 to 12 yrs old – (not 0-5 as stated in your summary of the Dovecote bid) in a nationally recognised area of disadvantage?

Response from Councillor van Zyl (Safer City Portfolio Holder)

The grants budget covers a wide variety of themes, including Active and Healthy Communities. This theme covered arts, sports, older people, twinning and play. Under this theme the City Council was able to fund play provision but could not support the cost of child care provision, which was a County Council function.

The priorities agreed within the City Children and Young People's Plan were:

- Ensuring that the City Council meets the guidelines of the Oxfordshire Safeguarding Children's Board, including its policy and procedures, recruitment, awareness raising and staff training programme.
- To work with the County Council and other District Councils to develop a standard consultation process for children and young people.
- To continue to support affordable holiday play activities, sports, leisure and cultural activities, in line with the City Council Social Inclusion, Healthy Communities and Crime Reduction strategies.

In line with this the City Council has made an investment of an additional £120,000 in holiday play schemes. The Dovecote has been supported through grants from the City Council for many years for activities that the County Council and or local schools have the statutory duty and budgets for. Given the City Council priorities and that it is in a recognised area of disadvantage the Dovecote holiday play scheme activities are being supported again in 2007/08.

276. ENVIRONMENT SCRUTINY RECOMMENDATION – VARIOUS

The Environment Scrutiny Committee submitted a report (previously circulated and now appended). The Board also considered the comments of Councillor Phelps (Chair of the Environment Scrutiny Committee).

Resolved that in respect of various recommendations from the Environment Scrutiny Committee on 12 February 2007: -

- (1) further to recommendation 1 on the draft supplementary planning documents on planning obligations not applying to small piecemeal developments, it was noted that it was not possible for a supplementary planning document to alter a threshold set in the main planning document, and that area committees had the opportunity to influence how Section 106 monies were spent in their areas;
- (2) further to recommendation 2 on waste reduction and recycling targets, it was noted that it would not be possible to set more challenging targets for the Oxfordshire Waste Partnership due to resource implications for other authorities, but there was scope to set tougher waste reduction and recycling targets for Oxford City Council subject to provision of resources to deliver the higher performance, and the Chair of the Environment Scrutiny Committee and the Director, Physical Environment, would discuss that outside of the Executive Board meeting (a report on provisional target setting for all BVPIs was due to come to the April meeting of the Executive Board);
- (3) further to recommendation 3 on references to tackling climate change and promoting environment resource management in the Oxford Plan, it was noted that the Oxford Plan 2007/10 had been agreed by Council and could not be changed at this stage, however the wording in the current Oxford

Plan did not preclude action being taken to make Council buildings and facilities less vulnerable to the effects of climate change and the appointment of an Energy Manager (agreed in the 2007/08 Budget) would enable more of that type of work to be undertaken.

277. ENVIRONMENT SCRUTINY RECOMMENDATION – THAMES TOWPATH

The Community Scrutiny Committee submitted a report (previously circulated and now appended). The Board also considered the comments of Councillor Phelps (Chair of the Environment Scrutiny Committee).

Resolved that further to a recommendation of the Environment Scrutiny Committee on the Thames Towpath it be noted that joint funding and joint working with the County Council had now been agreed for both emergency repairs and a longer term repair programme.

278. COMMUNITY SCRUTINY RECOMMENDATION – ENFORCEMENT

The Environment Scrutiny Committee submitted a report (previously circulated and now appended). The Board also considered the comments of Councillor Sinclair (Chair of the Community Scrutiny Committee).

Resolved that further to a recommendation of the Community Scrutiny Committee on the Council's Enforcement Protocol it be noted that: -

- (1) a further seminar was to be held in April to report on the results of the consultation on the draft Enforcement Protocol and to bring members up to date with the Council's enforcement policies and practices;
- (2) enforcement action was a last resort and a reduction in the amount of litter on the streets was a better indicator of success than the number of fixed penalty notices issued;
- (3) the enforcement situation was fluid and would continue to be reviewed regularly in light of changing circumstances;
- (4) the Strategic Director, Housing, Health and Community, had clarified that comments made at the Community Scrutiny Committee that Street Wardens were reluctant to issue fixed penalty notices because conflicting advice had been received were based on a misunderstanding, and he had been advised that the Neighbourhood Renewal Business Unit was satisfied with advice being given by Legal Services.

279. AFFORDABLE HOUSING DEVELOPMENT SCRUTINY REVIEW – OFFICER RESPONSE

The Community Housing Business Manager submitted a report (previously circulated and now appended). The Board also considered the comments of

Councillor Scanlan (Chair of the Affordable Housing Scrutiny Review Group).

Resolved that the actions proposed by the officers, as set out in the report, be endorsed as the Board's response to the Affordable Housing Scrutiny Review.

280. OCCUPATIONAL HEALTH CONTRACT – MAJOR PROJECT APPROVAL

The Human Resources Business Manager submitted a report (previously circulated and now appended).

Resolved that: -

- (1) the Human Resources Business Manager be authorised to award the Occupational Health Service contract or contracts to the supplier or suppliers offering the most economically advantageous terms to the Council after all the tenders received had been fully considered;
- (2) Major Project Approval be granted for the contract package referred to in resolution (1) above.

281. CORE STRATEGY – PREFERRED OPTIONS DOCUMENT

The Planning Services Business Manager submitted a report (previously circulated and now appended). The Board also considered supplementary information concerning amendments to the Core Strategy suggested as a result of comments received from the Government Office South East (GOSE).

Resolved that: -

- (1) the Preferred Options document for Oxford's Core Strategy (Appendix 3 to the report) be approved for public consultation, subject to the amendments referred to at the meeting;
- (2) the Planning Policy Manager, in consultation with the Leader of the Council, be authorised to make any necessary amendments to the Core Strategy Preferred Options Document arising from GOSE's comments (a summary of the main amendments is attached as Annex 1 to the minutes);
- (3) the Planning Policy Manager be authorised to make any necessary minor editorial corrections to the Core Strategy Preferred Options Document.

282. AWARD OF CONTRACT FOR THE SUPPLY AND LAYING OF PLAYGROUND SURFACES TO SUPPORT THE REFURBISHMENT OF OXFORD'S PLAYGROUNDS

The Facilities Management Business Manager submitted a report (previously

circulated and now appended).

Resolved that: -

- (1) Major Project Approval be granted for a project under which one supplier is appointed, as and when required, to replace the playground surfaces in Oxford for which Oxford City Council had responsibility;
- (2) the contract be awarded to Playtop Ltd to carry out the work referred to in resolution (1) above, noting that: -
 - a. the supplier had been selected as a result of the restricted tender process in accordance with the Council's Constitution and Contract Procedure Rules;
 - b. the contract would be for two years, starting on 1 April 2007, with an option to extend for up to one further year.

283. COUNCIL MOTION – GREENHOUSE GAS EMISSIONS

The Environmental Health Business Manager submitted a report (previously circulated and now appended).

Resolved that a focused energy management plan be developed by the new Energy Manager and the Climate Change Action Team to ensure the 3% year-on-year greenhouse gas reduction target is met.

284. CHANGES TO THE DAYTIME PARKING PERIOD AND PARKING TARIFFS IN THE CITY CENTRE CAR PARKS

The Transport and Parking Business Manager submitted a report (previously circulated and now appended).

Resolved that: -

- (1) approval be given to changing the start time of the evening charge at the Westgate, Worcester Street, Gloucester Green Underground, Abbey Place and Oxpens car parks from 6.30 pm to 8.00 pm;
- (2) approval be given to the change in tariffs, as set out in Appendix 1 to the report;
- (3) Oxfordshire County Council be formally consulted on the proposals;
- (4) it be noted that the Head of Legal and Democratic had delegated powers to promote off street parking place orders and that the Transport and Parking Business Manager had delegated powers to negotiate and determine minor points of objection in relation to advertised car park proposals, and that those delegated powers would be used for the

proposals in the report.

285. PARK AND RIDE PARKING TARIFF INCREASES

The Transport and Parking Business Manager submitted a report (previously circulated and now appended).

Resolved that: -

- (1) approval be given to the increase in the parking tariff at the Peartree, Seacourt and Redbridge park and ride sites, from £0.60 to £1.00 with no discounts, as set out in the report;
- (2) Oxfordshire County Council be formally consulted on the proposals;
- (3) Officers be asked to look into ways of making it easier and more convenient for people to get hold of season tickets.

286. HORSPATH RESOURCE CENTRE – FINANCIAL REPORT

The Neighbourhood Renewal Business Manager submitted a report (previously circulated and now appended).

Resolved that support be continued for the development of service through the Shotover Day Care Centre and that any monies owed be recovered by way of “claw back” from the Horspath Road Centre.

287. GRANTS FOR COMMUNITY AND VOLUNTARY BODIES

The Neighbourhood Renewal Business Manager submitted a report (previously circulated and now appended). The Board also considered supplementary information submitted concerning recommendations of Area Committees, the Community Scrutiny Committee and the Grants Disputes Panel, and officer recommendations for grants in light of that information.

Resolved that: -

- (1) 50% of the inflationary increase of £38,809 be offered up as a budget saving for 2007/08, and the other 50% be added to the contingency fund for emergency grants in 2007/08;
- (2) the comments of the Community Scrutiny Committee, Area Committees and Disputes Panel, as set out in Appendix 2 to the report, be noted;
- (3) the following grants be made for 2007/08 (noting that further discussions would be taking place with the Oxfordshire Chinese Community and Advice Centre with a view to increasing their grant): -

PROJECT	£
AFRICAN & AFRICAN CARIBBEAN KULTURAL HERITAGE INITIATIVE	10,000
AGE CONCERN OXFORDSHIRE	7,500
AGNES SMITH ADVICE CENTRE	57,044
ARCHWAY	4,000
ARTWEEKS	4,120
ASYLUM WELCOME	3,750
BARTON COMMUNITY ASSOCIATION	500
BBL 50TH ANNIVERSARY CELEBRATIONS	4,000
BLACKBIRD LEYS ADVENTURE PLAYGROUND	18,750
BRITISH SUB AQUA CLUB	11,900
CHENEY 50+	300
CHERWELL HOUSING - SIMON HOUSE	11,825
CONNECTION FLOATING SUPPORT	20,468
CRANSTOUN DRUG SERVICES	5,000
CUTTESLOWE SENIORS	750
DONNINGTON DOORSTEP	21,600
EAST OXFORD ACTION	15,500
ELDER STUBBS GARDEN GROUP	2,570
ELMORE	41,200
ENGLISH CHURCHES HOUSING GROUP	25,000
ETHNIC MINORITY BUSINESS SERVICE	5,000
FOCUS	8,017
FUSION	46,642
GATEHOUSE	9,270
HEADINGTON ACTION	2,500
HINKSEY SCULLING SCHOOL	1,020
ITHACA	5,281
JACQUELINE DU PRE MUSIC BUILDING	1,000
KEEN	4,000
LAKE STREET PLAY GRP	14,900
LIFE HOUSING	8,837
LORD MAYORS DEPOSIT GUARANTEE SCHEME	95,000
MODERN ART OXFORD	72,100
NIGHT SHELTER	130,177
OXFORD AFRICAN REFUGEES & FAMILIES DEVELOPMENT COMMUNITY	5,000
OXFORD ASSOCIATION OF NEIGHBOURHOOD WATCHES	17,500
OXFORD CAB BENEFITS IN PRACTICE	20,000
OXFORD CHAMBER MUSIC FESTIVAL	2,475
OXFORD CITIZEN'S ADVICE BUREAU	170,000
OXFORD COMMUNITY WORK AGENCY	81,060
OXFORD CONTEMPORARY MUSIC	6,952
OXFORD CREDIT UNION	20,000

OXFORD FEDERATION OF COMMUNITY ASSOCIATIONS	20,000
OXFORD FILM VIDEO MAKERS	38,303
OXFORD FOLK FESTIVAL	4,000
OXFORD FRIEND	3,000
OXFORD GRENOBLE ASSOCIATION	1,200
OXFORD INTERNATIONAL WOMEN'S FESTIVAL	1,875
OXFORD LEIDEN LINK	1,000
OXFORD PLAYHOUSE	51,690
OXFORD SEXUAL ABUSE & RAPE CRISIS CENTRE	6,000
OXFORD URBAN WILDLIFE GROUP	3,373
OXFORD WHEELS	2,500
OXFORDSHIRE CHINESE COMMUNITY & ADVICE	36,027
OXFORDSHIRE COMMUNITY & VOLUNTARY ACTION	29,486
OXFORDSHIRE COMMUNITY & VOLUNTARY ACTION - FURNITURE STORE	27,810
OXFORDSHIRE NATURE CONSERVATION FORUM	1,500
OXFORDSHIRE RACIAL EQUALITY COUNCIL	24,720
OXFORDSHIRE TOURING THEATRE COMPANY	8,720
OXFORDSHIRE WOMEN'S AID	18,169
OXSRAD	12,360
PARASOL	10,000
PEGASUS	26,459
PORCH STEPPIN STONE	50,000
REFUGEE RESOURCE	1,250
RELATE	4,500
ROSE HILL & DONNINGTON ADVICE CENTRE	62,233
SOUP KITCHEN	7,500
SOUTH OXFORD ADVENTURE PLAYGROUND	9,373
SS MARY & JOHN CHURCH YARD	1,373
THE BRIDGE	41,943
THE GAP	93,598
THE STORY MUSEUM	2,350
TRAX	2,931
Set aside for Bowls Clubs / Pavilions (maximum)	10,000
Arts Development Fund	10,000
Emergency Grants	10,000*
Small Grants	5,339
GRAND TOTAL	1,627,063*

* 50% of inflationary increase to be added to these figures

- (4) officers be asked to look into ways of simplifying the application form and application process for small grants.

288. WELFARE ADVICE PROVISION AND FUTURE FUNDING ARRANGEMENTS

The Strategy and Review Business Manager submitted a report (previously circulated and now appended).

Resolved that: -

- (1) advice centres continue to be funded separately if their funding applications for 2008/09 are successful under the community grants process and reinstate their 3 year funding status in this event;
- (2) outcomes for advice centres reflect Oxford City Council's Vision;
- (3) the Advice Forum meet quarterly to discuss social policy issues, negotiate with funders and identify areas for joint work, training and funding bids.

289. BOWLS CLUB CHARGING STRUCTURE

The Leisure and Cultural Services Business Manager submitted a report (previously circulated and now appended).

Resolved that: -

- (1) the new charging structure for bowls for 2007/08, as set out in the report, be approved;
- (2) a full review of bowls provision and management be undertaken by the Parks Section in consultation with the bowls clubs.

290. COMMUNITIES AND LOCAL GOVERNMENT HOMELESSNESS AND HOUSING STRATEGY DIRECTORATE FUNDING ALLOCATION

The Community Housing Business Manager submitted recommendations (previously circulated and now appended).

Resolved that: -

- (1) approval be given to the drawing down of the government allocation for the financial year 2007/08;
- (2) approval be given to the following grants to external agencies for 2007/08: -
 - 5 posts at the Street Services Team (Crime Reduction Initiatives) - £195,420
 - 1 Reconnection Worker (Crime Reduction Initiatives)- £43,274
 - 1 Substance Misuse worker, Simon House (6 month contract) -

£43,882

- 2 Resettlement Workers, ECHG - £59,415
- 1 Specialist Alcohol Worker, Night Shelter - £33,236
- 1 Tenancy Sustainment Worker, Night Shelter - £33,236
- 1 Prevention and Resettlement Worker, The Bridge Oxford - £31,165
- 1 Multiple Needs worker, Elmore Community Team - £37,768
- 1 Life Skills Worker, Simon House - £37,144
- Severe Weather Beds - £3,500
- Subsidised Service Charge for 4 x Young People at Simon House £2,486
- Activate – pre-detox course at ECHG - £6,000;

(3) approval be given to the following Oxford City Council posts/schemes for 2007/08: -

- Rough Sleeping and Single Homelessness Officer (Community Housing) - £14,000
- Home Choice Rent Deposit Scheme (Community Housing) - £15,000;

(4) the Community Housing Business Manager be authorised to allocate the balance of £44,474.

291. TEMPORARY ACCOMMODATION ANNUAL RENT REVIEW

The Community Housing Business Manager submitted a report (previously circulated and now appended).

Resolved that: -

- (1) the net rent for private sector lease (PSL) units be set at £219.06 per week from 2 April 2007;
- (2) the PSL heating and lighting service charge be set at £13.50 per week from 2 April 2007;
- (3) the PSL water and sewerage service charge be set at £2.00 per week from 2 April 2007;
- (4) the Nightly Charge Accommodation rate be set at £183.75 per week ((£26.25 per night) inclusive, from 2 April 2007;
- (5) future annual reviews and setting of PSL rent, PSL service charges, and Nightly Charge rates be delegated to the Community Housing Business Manager.

292. ANNUAL LETTINGS PLAN – ALLOCATIONS PERCENTAGES

The Community Housing Business Manager submitted a report (previously

circulated and now appended). The Board also considered a recommendation of the Housing Scrutiny Committee, which had commented on the report at its meeting on 22 February 2007.

Resolved that: -

- (1) the Housing Scrutiny Committee be thanked for its helpful comments;
- (2) the performance against the Lettings Plan for April to December 2006/07 (Appendix 1) be noted;
- (3) the proposed Lettings Plan (Appendix 2) be endorsed as the target allocation percentages for 2007/08;
- (4) Council be RECOMMENDED to adopt the Lettings Plan for 2007/08, with the amendment recommended by Housing Scrutiny Committee which has led to a further increase for 3-bed properties being allocated to transfer applicants;
- (5) It be noted that it was not possible to further increase the percentage of 4-bed and larger properties, as recommended by Housing Scrutiny Committee, due to their expected scarcity this year and the need to have regard for the reasonable preference groups;
- (6) Officers be asked to look into how the housing needs of young offenders were being addressed.

293. REDEVELOPMENT OF LAND AT WYATT ROAD – VARIATION OF TERMS

The Community Housing Business Manager submitted a report (previously circulated and now appended).

Resolved that the report be considered alongside the exempt from publication appendix in part two of the meeting (minute 302 refers).

294. WESTGATE AND ALBION PLACE REDEVELOPMENT – APPROPRIATION OF SITES

The Strategic Director, Physical Environment, submitted a report (previously circulated and now appended). The Board also considered comments from Councillor Sargent (Ward Councillor).

Resolved that: -

- (1) if the CPO is confirmed and to the extent that it is not already held for such purposes the land shown edged black on Plan 1 be appropriated for planning purposes as described in Section 122 of the Local Government Act 1972 and in Section 237 of the Town and Country Planning Act 1990 on the date immediately before the Council makes a

vesting declaration or serves notice to treat pursuant to the confirmed CPO, such land being then no longer required for the purposes for which it is currently held;

- (2) to the extent that it is not already held for such purposes, the land shown edged black on Plan 2 be appropriated for planning purposes as described in Section 122 of the Local Government Act 1972 and in Section 237 of the Town and Country Planning Act 1990, with immediate effect.

295. OPTIONS FOR HRA PREMISES IN IFFLEY ROAD

The Financial and Asset Management Business Manager submitted a report (previously circulated and now appended). Members were advised that the report was due to be considered by the Housing Advisory Board on 15 March 2007 but that meeting had not gone ahead because it was not quorate.

Resolved that the item be deferred to the next meeting in order to give the Housing Advisory Board an opportunity to consider the options

296. COVERED MARKET UNITS 65-68: CHANGE OF USE

The Financial and Asset Management Business Manager submitted a report (previously circulated and now appended).

Resolved that approval be given to the assignment and change of use of Units 65-66, as set out in the report, and officers be authorised to negotiate terms of the assignment and change of use accordingly.

297. THIRD QUARTER 2006/07 PERFORMANCE REPORT

The Interim Chief Executive submitted a report (previously circulated and now appended).

Resolved that the report be noted.

298. AREA COMMITTEE RECOMMENDATIONS

The Head of Legal and Democratic Services submitted a recommendation from the Central, South and West Area Committee concerning riverbank maintenance.

Resolved to note that a survey had been carried out, funding had been identified and a working group was being set up to discuss what repair work should be done with the available funds, and that longer term maintenance would be discussed once responsibilities were clear.

299. PORTFOLIO HOLDER QUESTIONS

The Head of Legal and Democratic Services submitted questions submitted to Portfolio Holders and responses to those questions (previously circulated and now appended). Councillor Sargent also addressed the Board.

Resolved to note: -

- (1) the questions from Councillors Sargent and MacGregor and the responses from Councillors Fooks and Armitage;
- (2) Councillor Sargent's comments about the benefits of Area Managers being involved with the implementation team throughout the rolling out process for the new waste collection and recycling scheme, as shown by experiences in the Carfax area.

300. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There were no such decisions for the Board to consider.

299. FUTURE ITEMS

The Head of Legal and Democratic Services submitted a list (previously circulated and now appended) of future agenda items.

Resolved to note the list of future items.

300. MINUTES

Resolved that the minutes (previously circulated) of meetings of the Board held on 19 and 26 February 2007 be approved as a correct record, subject to ...

301. MATTERS EXEMPT FROM PUBLICATION

Resolved that in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 the press and public be excluded from the meeting on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

<u>Item</u>	<u>Reason for exemption</u>	<u>Minute No</u>
C1	information relating to the business affairs of any particular person (including the authority holding that information)	302

C2 information relating to the business affairs of any particular person (including the authority holding that information)

303

302. REDEVELOPMENT OF LAND AT WYATT ROAD – VARIATION OF TERMS

The Community Housing Manager submitted a report and an exempt from publication appendix (previously circulated and now appended).

Resolved that approval be given to:-

- (1) the scheme proposal to develop seven family houses, as set out in the report;
- (2) changes to the terms for the disposal of the land under Contract Procedure Regulation 9.05 for the land to be transferred to Chiltern Hundreds Housing Association;
- (3) the change to the capital receipt reflecting the change in the value of the land, as set out in the exempt from publication Appendix at item C2 on the agenda.

303. OPTIONS FOR HRA PREMISES IN IFFLEY ROAD

This item was withdrawn.

The meeting began at 9.00 am, the press and public were excluded at 11.40 am and the meeting ended at 11.46 am.

ANNEX 1 to minute 281 of the Executive Board – 19 March 2007

Since the report on the Core Strategy Preferred Options document was written, officers have received further informal comments on the draft document including from the Government Office for the South East (GOSE). These comments have resulted in the need to make some changes to the document, which are outlined below:

Summary of proposed changes to Core Strategy Preferred Options document

Section of document	Suggested change	Reason for change
Various	Add new options where there are realistic and distinct alternatives to the preferred approaches put forward in the document See attached sheet	GOSE has commented that there are a number of sections where we have one preferred approach and no options. GOSE suggests that we need to be clear, either in the document or the Sustainability Appraisal, what other options have been looked at
Housing	Amend text on housing growth to reflect requirements of PPS3 regarding treatment of windfalls See attached sheet	To reflect comments received from GOSE
Health and Hospitals	Amend the preferred approach on Primary Care as follows: "To ensure that high quality convenient local health services are provided in all parts of Oxford in co-ordination with the PCT Strategic Services Development Plan, <u>e.g. in the City centre, possibly as part of the West End regeneration</u> "	To reflect comments received from the Primary Care Trust
Flooding	Amend wording of the text and options to provide greater clarity See attached sheet	Independent Assessment of the Sustainability Appraisal highlighted a lack of clarity between the preferred option and the alternative option
Waste and Recycling	Updated figures and clarification See attached sheet	To reflect comments received from City Works
Biodiversity	Distinguish between local and international/national designations, e.g. Oxford Meadows Special Area of Conservation is of European importance	To reflect comments received from GOSE

Strategic Locations for Development	<p>Add the following text to the first paragraph of the section on Broad Locations for Development as follows:</p> <p><u>“This section will identify other broad locations for development within Oxford’s boundaries. The City Council recognises, however, that the functioning of Oxford as a sustainable city does not stop at its administrative boundary, particularly in relation to the housing market and transport. We will continue to put the case for an urban extension to Oxford, and will work positively with the County Council and neighbouring districts on a Green Belt review should that be an eventual outcome of the South East Plan process.”</u></p>	GOSE has commented that little is said about cross border issues and working in the document, yet it is one of Oxford’s key issues
Brownfield land/Housing	<p>Add the following text regarding the distribution of future brownfield housing in the section on brownfield land:</p> <p><u>“A large amount of development in Oxford has occurred on previously developed (brownfield) land in the past. During 2005/06, 99% of housing completions in Oxford were on brownfield land, compared to the SEP target of 60%. <u>Housing monitoring figures (commitments, allocated sites, the West End and brownfield sites identified in the draft SHLAA) indicate that approximately 20% of future housing development on brownfield land will occur in the City centre with the remainder spread relatively evenly across the rest of Oxford.”</u></u></p>	GOSE suggests that more should be said about where the housing is going to go
Key Diagram	<p>Amend to show more clearly the proposed spatial distribution of centres, densities and transport links</p> <p style="text-align: center;">See attached sheet</p>	To reflect comments received from GOSE

Proposed Additional Options

Building on Oxford's economic strengths

Preferred option:

To promote development that builds on ~~recognise~~ Oxford's economic strengths in the fields of science and technology, education, biotech and spin-off companies from the Universities and hospitals. Provide the supporting infrastructure, including space, for the cluster of business activities necessary to support the managed growth of these key sectors.

Alternative option 1:

To promote greater diversity in the range and type of employment uses.

Alternative option 2:

Allow the market to determine the type and range of employment uses that it seeks to meet.

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Protecting Oxford's Employment sites

Preferred option:

To protect key employment sites, which add to the diversity of the employment base, and allow regeneration and modernisation for a broad range of employment uses, particularly those related to Oxford's key sectors

Alternative option 1:

Do not provide any specific protection for key sites but allow their release to other uses, such as residential, to be assessed in the same way as non-protected sites.

Brownfield land

Preferred option: Development will be allowed on brownfield land subject to other relevant policies in the Core Strategy. Development will not be allowed on strategic greenfield sites as identified in the Core Strategy before ~~from~~ 1st April 2011.

Alternative option 1: Development will be allowed on brownfield land subject to other relevant policies in the Core Strategy. Allow the strategic Greenfield sites identified in the Core Strategy to come forward before 2011.

Alternative option 2: Development will be allowed on brownfield land subject to other relevant policies in the Core Strategy. Development will not be allowed on strategic greenfield sites as identified in the Core Strategy before 1st April 2016.

Tourism

Preferred option:

Promote sustainable tourism by encouraging longer stays and greater spend in Oxford by providing and adding to the quality of existing tourist attractions and by protecting and diversifying the range and amount of short-stay accommodation. Promote strategic spatial links with the Cotswolds emphasising Oxford's role as a gateway

Alternative option 1:

Promote major growth in tourism with a significant expansion in short-stay accommodation and the addition of new tourist attractions of a regional scale.

Alternative option 2:

Constrain tourism growth to allow only a minor increase in short-stay accommodation provision and no additional attractions

Green space

Preferred option:

Ensure that all Oxford residents have suitable access to safe, managed and well maintained areas of publicly accessible green space in line with the recommended distances in the Green Space Study. Priority for the creation of new green spaces will be given to areas with a significant shortage of open space provision.

Alternative option: Ensure that all Oxford residents have some access to safe, managed and well maintained areas of publicly accessible green space, but adopt a lower standard of green space provision than that recommended in the Oxford City Green Space Study in order to allow more land to be used for development.

Sports facilities

Preferred option:

Ensure that all Oxford residents have suitable access to a variety of indoor and outdoor sports facilities. Priority for the creation of new sports facilities will be given to areas with a significant shortage of sports facilities as identified in the Indoor Facilities Report and the Playing Pitch Assessment. Priorities for specific new local and regional sports facilities will be in line with the City Council's Leisure Strategy and Leisure Facilities Review, sites will be considered in the Site Allocations DPD.

Alternative option: Ensure that all Oxford residents have some access to a variety of indoor and outdoor sports facilities. Seek to improve provision by providing fewer but better quality facilities, with surplus facilities being used either for other recreational purposes or developed for other uses for which there is a need in the vicinity..